1. Fully completed visa application form must be completed computerized in block letters.
2. **Original passport** valid for at least equal to or greater than the duration of the requested visa.
3. One recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) white background photograph **(Do not Staple the photographs)**
4. Travel Itinerary and Hotel Reservation.
5. Covering letter from the Company – explaining the purpose of trip. **(To be submitted along with the Spanish translation).**
6. PCC (Police clearance certificate) - Apostille (if applicable)/attested by Ministry of External Affairs/ Ministry of Foreign Affairs with the respective government) (submitted along with its translation in Spanish).
7. **Bank Letter**: Date of opening of an account, annual average balance maintained during the year, Date of last Deposit. (Submitted along with its translation in Spanish).
8. **Original Passport, its copy & copies of valid visas pages.**
9. **Insurance**
10. Invitation letter should have a below **mentioned clause** which is:

“Garantizo que (nombre, nacionalidad y pasaporte), no permanecerá en la República Dominicana más tiempo que el concedido por la Dirección General de Migración, ni solicitara residencia o cambio de estatus migratorio desde el territorio dominicano, dedicándose exclusivamente a la actividad por la cual le fue otorgado el visado. Me hago moral y económicamente responsable de su retorno a su país de origen, asumiendo pagar a favor del Estado Dominicano cualquier gasto en que dicha persona pueda incurrir durante su estancia en el país, o que se origine como consecuencial de su repatriación o deportación del mismo”.

* + Registration Certificate of the Company in Dominican Republic
	+ Dominican ID (Cedula) or Migration Status of the Guarantor
	+ Document stating that the Guarantor is authorized to sign on behalf of the company.